

Lakewood Shores Property Owner's Association, Inc.

Board of Director's Meeting Agenda – Monday November 19, 2018

At the Beach Club

- I. Call to Order: _____
- II. Roll Call
- III. Public Comment – 2 minutes each
- IV. Agenda
- V. Consent Agenda
 - A. Minutes: Approve Board of Directors Minutes September 17, 2018.
 - B. Executive Directors Written Report: September/October 2018.
 - C. Authorize payment of bills, Bank Reconciliation-September/October 2018
 - D. Accept Treasurer's Report: September/October 2018.
 - E.
- VI. Committees/Reports (* = nothing new to report)
 - A. Maintenance – Tom Shrier
 1. Minutes for November 5 meeting.
 - B. Finance Committee – Colleen Nieman
 1. Minutes for November 6 meeting.
 2. Transfer \$5,531.00 from reserve for septic repairs.
 3. Stamp purchase
 - C. Architectural Control Committee –
 1. Minutes for Sept. 20 & Oct 4, 2018 meetings.
 - D. Roads Committee – *
 - 1.
 - E. Beach Club Committee – Tim Schmieder
 1. Upcoming events.
 - F. Ambassadors Committee –
 1. Newcomer list: September/October 2018.
- VII. Unfinished Business
 - 1.
- IX. New Business
 - 1.
- X. Public Comment – 2 minutes each

Next regular meeting of the BOD will be held at 5:30 on Monday January 21, 2019.
There will be a workshop before this Meeting-Wednesday January 16, 2019 at 5:30.

Adjourned: _____

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Consent Agenda:

The reports and minutes that have been given are attached. If you have specific questions about any issue(s) prior to the meeting, please call.

Committees/Reports:

Maintenance Committee.

Current Maintenance:

The Racquet Club Conference Room floor was soft in several area. After further investigation and removal of the flooring, there is a serious moisture problem emanating from the crawl space. Today's Maintenance meeting was almost entirely focused on this problem and possible solutions. The Racquet Club sits nearly at the same level of the lake, which is higher than normal this time of year because of the amount of rain this fall. While the crawl space is not full of water it has not entirely dried out. This probably caused the floor problem and for excess moisture on the windows and other walls/doors of the conference room. Because of budget concerns the committee agreed to only put a vapor barrier down at this time without sand. The area will be monitored while the remaining flooring is removed over the winter. In the Spring a decision will be made and action taken to resolve the issue.

Bernie indicated snow fencing and air conditioning covers are the remaining fall projects.

A new tree and brush area has been completed on a secluded piece of LSPOA property near the water tower. When the weather permits these piles are burned.

Finance Committee

Treasurer's Report:

Reviewed Treasurer's Report for September/October 2018 to include the Income Statement, Balance Sheet and Capital Budget Overview as well as the Profit & Loss Budget Performance and the Profit & Loss YTD comparison. We also reviewed the bank reconciliation for the periods ending September 30, 2018 and October 31, 2018.

Transfer:

The finance committee is recommending a transfer of \$5,531.00 from PNC reserve account for the expense of the septic tank repair done in the spring. This was an unexpected expense, and that is the purpose of the reserve accounts. (*motion req'd*)

Stamps: Cost of stamps is due to increase .05 in January of 2019, it was discussed to purchase two years' worth of stamps in January, which would be 100 rolls of 100 stamps, this would be a total savings of at least \$500.00. This cost would be \$5,000.00 but would be stamps for two years mailing. The Finance committee is recommending spending \$5,000.00 in January for 100 rolls of stamps. (*motion req'd*)

The Architectural Control Committee

Four applications were presented in the months of September and October. These applications were for three sheds and one porch with an ADA ramp attached. All applications were approved.

Roads Committee

Nothing new to report.

Beach Club Committee

The Beach Club Committee reports events through December have tentatively been planned.

Ambassador's Committee

Colleen Niemen to report eight vacant lots have changed hands in September & October. Three new homeowners in both those months were also reported. All packets were delivered either by an ambassador or by mail.

New Business:

Public Comment – 2 minutes each

Adjourned: _____